EDUCATION LEAVE

The Department of Education has provided the following 4 priorities for this intake of Education Leave applicants:

Inclusive educational programming strategies
Rural programming
Social Emotional learning
Technology use in classrooms

Criteria	***Maximum Points***
Years employed in Yukon as defined in the Yukon Education Act (1.5 points per year – max of 10 years)	*15*
Service in a rural community (1 point per year – max 5 years)	*5*
a) Seeking a Bachelor's Degree (10 points) or *b) Seeking a Master's or Doctoral Degree in an education related field (10 points) or* *c) Seeking a Diploma or Certificate in an education related field (10 points)*	*10*
Courses taken from an accredited institution toward area of study applied for (1 point for each 6 credit course or equivalent and .5 for each 3 credit course - max 5 points).	*5*
Educational Leadership	*5*
Future Contributions	*5*
Two Written References	*5*
Departmental Goals/Objective Points	*5*
Total Possible Points	***55***

APPLICATION DEADLINE
The deadline to apply for Education Leave is November 1.
Application forms are available from the YTA office OR the Department of Education."

See also the *Collective Agreement*, Education Leave, Article 16.

Y.T.A. Education Leave Application

To be completed by applicant.

Full Name: _____

Home Address: _____

_____

Home #: _____ Work #: _____

E-mail address: _____

Employee #: _____

What program do you plan to take?

Institution Name: _____

Location: _____

1. Have you been a YTA member for the past 5 years? _____

2. How many years in total have you been a YTA member? _____

3. Have you ever been granted a Yukon educational leave before? ____

   If yes, in what year? _____

4. List all of your education service in Yukon below, starting with the most recent. (Year(s) should be written as 2006-09 or 2009, not as 3 years or 1 year.) Please attach a separate piece of paper if needed.

Name of School/ Office	**Location**	**Position**	**Year(s)**

5. Provide your academic background using the chart below.
(Examples: Bachelor of Education, other Undergraduate Degrees, Graduate Degrees, other specialist qualifications or courses.)

Please list beginning with the most recent.

Name of Training Institution, College or University.	**Date or Year(s)**	**Certificate, Diploma, Course or Degree Received.**

6. Please list the courses you've taken thus far that go towards the area of study and qualification for which you intend to complete if granted education leave.

Name of Training Institution, College or University.	**Date or Year(s)**	**Course**

7. Educational Leadership-Rubric provided at end of application form

Please explain in detail, how you have shown Educational Leadership in your current position or recent positions. This could include planning or coordinating workshops, in-services, involvement with YTA, leading staff activities or school projects. Applicants are welcome to include a professional portfolio if they so choose.

8. Future Contributions-Rubric provided at end of application form

Please explain in detail how the program you intend to pursue supports your professional goals and aspirations as well as the Yukon educational system. Explain what future contributions you will make as a result of these studies.

9. Is there anything else that you would like the Committee to consider in your application for Education Leave?

10. Written References Information:

Complete the information below regarding your reference persons.

Name	Position	Phone #	Fax #

PLEASE NOTE:
It is your responsibility to ensure that the following 2 Reference Forms arrive with your application or separately by the November 1st deadline.

#1

Reference Form for YTA Education Leave

Name of Candidate applying for Education Leave:	
Reference Person's Name:	
Reference Person's Position:	
Phone Number:	**E-mail:**
Relationship to candidate:	**How long have you known the candidate?**

a) Please describe how the candidate demonstrates his/her educational leadership within the school system.

b) Please describe why you believe the candidate would be a good choice for education leave.

c) Do you feel that there is anything that would impede this candidate's successful completion of his/her studies while on education leave? Please describe.

#2

Reference Form for YTA Education Leave

Name of Candidate applying for Education Leave:	
Reference Person's Name:	
Reference Person's Position:	
Phone Number:	**E-mail:**
Relationship to candidate:	**How long have you known the candidate?**

a) Please describe how the candidate demonstrates his/her educational leadership within the school system.

b) Please describe why you believe the candidate would be a good choice for education leave.

c) Do you feel that there is anything that would impede this candidate's successful completion of his/her studies while on education leave? Please describe.

RUBRIC:
Education Leadership

Summary

Applicants can earn up to five (5) points. Education Leadership refers to the applicant's work, both paid and volunteer, in their in-Yukon years of service. Applicants must identify what they have accomplished by showing the work they have implements (ie. Tasks, dates and target group). Education Leadership may have an impact on the following five parts of the education community:

1. Teachers/Staff (school or Department)
2. YTA (Association only)
3. Students
4. Families and the General Public
5. School Councils

Examples of Education Leadership are:

1. Chair a school based research committee.
2. Develop and implement a new program in applicant's area of expertise.
3. Participate in YTA activities (eg. Member of PD Committee or Conference Planning Committee.)
4. Lead PD co-ordiantion/training events.

Applicants will receive one (1) point for each aspect of Educational Leadership. Applicants will receive one (1) point for each year for the leadership activities.

Example #1: Member of the PD Committee for three years will **earn 3 points**.

Example #2: Implement Action Research and implement in a school for two years will **earn 2 points**.

Example #3: Member does independent study but does not share their research findings will **earn 0 points**.

Example #4: Member facilitated one school based PD event will **earn one point**.

RUBRIC:
Future Contributions

Education Leave applicants are expected to commit to providing leadership to their learning community for two years after their leave.

Applicants can earn up to five (5) points. Future Contributions refers to the applicant's work, both paid and volunteer, for the two years of service after the Education Leave. These contributions are the specific tasks that the applicant expects to implement. Applicants must identify what they have accomplished by showing the work they have implements (ie. Tasks, dates and target group). Education Leadership may have an impact on the following five parts of the education community:

1. Teachers/Staff (school or Department)
2. YTA (Association only)
3. Students
4. Families and the General Public
5. School Councils

Examples of Future Contribution are:

1. Chair a school based research committee.
2. Develop and implement a new program in applicant's area of expertise.
3. Participate in YTA activities (eg. Member of PD Committee or Conference Planning Committee.)
4. Lead PD co-ordiantion/training events.

Points for Future Contributions will be allocated as follows:

1. Identify target group (s) – 1 point per group to max 3 points.
2. Identify process (eg. Chair working group, implement speaking series, identify research distribution) – 2 - 3 points.

Example #1: Upon returning to work, the applicant leads a working group to test a new program. The working group is made up of staff, administration and parent volunteers. The group meets six times per school year and shares its work with others schools, YTA and the Department. The results of the work are presented at a YTA conference**. This example would earn 5 points.**

Example #2: Upon returning to work, the applicant leads a one day PD workshop open to Primary teachers**. This example would earn 2 points.**